



Please include the following items when submitting your reactivation request:

- Petition for Reactivation/Sponsorship forms
- \$100 Reactivation Fee
- Club roster in Excel file
- Dues payment

Please send all pieces together. Thank you.

PETITION FOR REACTIVATION: Aktion Club

Aktion Club is a service organization for adults with disabilities. Aktion Club was originally developed by and is modeled after, **Kiwanis International**, a global network of men and women serving the children of the world. **The stated purpose** of Aktion Club is to provide adults with disabilities an opportunity to develop initiative and leadership, to provide experience in living and working together, to serve the community and to prepare for useful citizenship.

Club of: *(Please print, allowing one letter, numeral or space to a box - recommended maximum of 30 characters)*

Kiwanis District Name: _____ Kiwanis Division: _____

Key number: **D**

This petition is intended to be the unifying document by which the Kiwanis sponsor, the organization supporting individuals with disabilities and members agree to meet the requirements of forming and operating an active Aktion Club. Proper completion and submission of this petition with club bylaws along with proper payment is the prerequisite for chartering by Kiwanis International.

Instructions for petitioning:

1. The Kiwanis sponsor of record must complete, in its entirety, page two of this petition. In the case of a co-sponsor, the second Kiwanis sponsor of record must complete and attach a separate copy of page two.
2. Any participating agency must complete, in its entirety, page three of this petition.
3. The member leaders, duly elected by the Aktion Club members, must complete the Acceptance of Leadership form and the Standard Form for Aktion Club Bylaws and return with reactivation paperwork.
4. Mail completed petition and sponsorship forms with club roster in Excel file, reactivation fee and member dues check or money order.

Reactivation Fee = \$100.00
 Member Dues= \$8.00 per member

5. **Mail to: Kiwanis International, ATTN: Service Leadership Programs Chartering, 3636 Woodview Trace, Indianapolis, Indiana 46268, USA.**
 Contact Kiwanis International with any questions at 1-800-KIWANIS, ext. 411 or slpcharter@kiwanis.org.

AGREEMENT TO SPONSOR AN AKTION CLUB: A sponsoring organization is not required, but is highly encouraged. If there is no sponsoring organization, then the host site agrees to accept this additional role.

For Kiwanis Clubs: Kiwanis Club of _____

Key number: _____ District Name: _____ Kiwanis Division#: _____

For Other Organizations:

Organization Name: _____ Telephone _____

Address: _____

Contact Name: _____ Email: _____

This Kiwanis club/sponsoring organization hereby petitions that Kiwanis International issue a new club charter for an Aktion Club at the site specified on page three of this petition. The Kiwanis club/sponsoring organization agrees to annually support the following Requirements of Sponsorship for the Aktion Club:

1. Appoint a representative advisor or advisors to the club and ensure adequate orientation/training.
2. Ensure the advisor(s) attends every meeting or event.
3. Maintain an expense line item in the organization budget to support the activities of the club.
4. Meet with the sponsoring organization’s manager each year.
5. Ensure all dues and fees are paid.
6. Ensure club officers receive proper training following election.
7. Hold a planning session involving the leadership of the Kiwanis club/sponsoring organization and the Aktion Club officers.
8. Host or participate in joint activities involving the membership of the Aktion Club and the Kiwanis club/sponsoring organization.
9. Invite Aktion Club members to attend Kiwanis/sponsoring organization meetings.
10. Ensure Aktion Club members are provided training opportunities beyond the club level.

The Kiwanis club/sponsoring organization agrees to appoint an active committee of adult volunteers to support the Aktion Club and designate one member as an Advisor to the Aktion Club (print below):

Kiwanis advisors to any sponsored Service Leadership Program will be required to have a criminal background check conducted and verified by Kiwanis International.

Advisor _____ Member # (if a Kiwanian) _____

Mailing Address (No PO Boxes) _____

Email Address _____ Telephone _____ Fax _____

The ten items listed above should be understood by all members of the Kiwanis Club or sponsoring organization. The signatures affixed below indicate the acceptance of responsibilities of sponsorship, and further indicates the commitment of the sponsor to provide continuing support for the Aktion Club, its members, and the host site. It also is understood that if the host site shall request, in writing, that the charter be relinquished, Kiwanis International has the right to cancel or revoke the charter. In such instance, the sponsoring organization shall forfeit any rights or claim to the Aktion Club charter.

The charter certificate and club materials will be mailed to the Kiwanis club advisor at the address shown above.

Signatures of Kiwanis club officers:

Signature _____ Signature _____
Kiwanis Club/Sponsoring Organization President Kiwanis Club/Sponsoring Organization Secretary

Print name _____ Print name _____

Date _____ Date _____

AGREEMENT TO HOST AN AKTION CLUB

By the supporting agency (or community-based organization*)

Agency/Organization Name _____ Telephone _____

Address (No P.O.Boxes) _____

Website _____ Fax _____

If community based, what type of community organization is co-sponsoring:

Day Program Group Home Community Site Other: _____

If community based, location of meetings: same as mailing address

If different than mailing address: _____

Organization information:

Number of charter members: _____

This agency/organization hereby petitions that Kiwanis International issue a new club charter for an Aktion Club to be sponsored by the sponsoring organization of record shown herein. The agency/organization agrees to provide the following terms of sponsorship to support the Aktion Club:

- 1. Provide an advisor (**print below**), designated by the agency administration, to advise and counsel the Aktion Club, attend all meetings of the club, and ensure the club abides by the regulations of the organization and all other local, state/provincial, and/or federal laws:

Advisor: _____ Email: _____

Telephone: _____ Fax: _____

- 2. Ensure the Aktion Club conducts service-related projects and activities within the agency/organization and community.

***Community-based Club**

In the event an agency will not allow the organization of an Aktion Club, a community-based organization with facilities for meeting and appropriate staff for advisement may be substituted in place of the agency. The role of club advisor must be filled by a staff member/ guardian or some other responsible party.

The signatures affixed below indicate the acceptance of responsibilities set forth in the terms of sponsorship (shown above) by the organization administration, and further indicate the commitment of the organization to provide continuing support for the Aktion Club and its members. It also is understood that, at such time the organization requests, in writing, that the charter be relinquished, Kiwanis International has the right to cancel or revoke the charter. In the case that the Kiwanis sponsor shall no longer be able or willing to act as sponsor of record, Kiwanis International may choose to seek new Kiwanis sponsorship for the Aktion Club.

Signatures of officials:

Signature _____
Organization administrator

Signature _____
Club Advisor

Print name _____

Print name _____

Date _____

Date _____